

**Commissioners of Fire District No. 1
Franklin Township Somerset County
New Jersey
OFFICIAL MEETING MINUTES
REGULAR MEETING OF APRIL 23, 2012**

The meeting was called to order at 8:01 p.m. at the Somerset Firehouse by Chairman Todd Brown followed by the reading of the Sunshine Law Statement. This meeting is convened in accordance with provisions of the Open Public Meeting Act of the State of New Jersey. Let the official minutes reflect that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and by filling a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, New Jersey all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking and all cell phone and pagers to be placed on vibrate at this public meeting.

Commissioners Brown, Goldberg, Bell, Szymborski and Wickman were present. Dominic DiYanni, Attorney was present.

The Fire Departments were represented by:

Elizabeth Avenue.....	J. Lipman
Middlebush.....	D. Lawson
Millstone Valley.....	R. Scheer III
Somerset.....	A. Panchery

Meeting minutes from the previous meeting will not be available until the May meeting due to the District Office being closed.

COMMITTEE REPORTS: Commissioner Bell reported LOSAP is good, information on the Insurance is still pending.

TREASURERS REPORT: No report available due to the District Office being closed.

CORRESPONDENCE: Was read and acted on as appropriate.

LEGAL COUNSEL REPORT: Dominic reported that he reviewed the apparatus and radio report bids. All the received paperwork is in proper order.

SPECIAL GUEST: Mr. Doug Rue from Emergency Management Somerset County attended the meeting on behalf of the Essex County Mayor. He presented Elizabeth Avenue Fire Company with a plaque from August 27, 2011 for their help with Hurricane Irene.

PURCHASING: Commissioner Goldberg stated that three (3) of the four (4) departments are set for equipment. The missing information should be received this week otherwise he will move forward without it. He also requested help from a Board Member or a member of the public to help with the Purchasing Policy. It requires more work to be done.

TRUCK & EQUIPMENT MAINTENANCE: Elizabeth Avenue, Somerset Fire and Rescue and Millstone Valley all apparatus is in service. Middlebush stated that 44-1 will be sent out Wednesday for maintenance.

FIRE REPORTS: Reports were read from each department and handed into the District Office.

IT: There was a hardware failure over the weekend and it has been repaired per Joe Danielsen. Chairman Brown did all the updates on the Knox Box.

RED ALERT: no report

DISTRICT LINE OFFICERS MEETING: Was held at Somerset Fire & Rescue. See attached.

PUBLIC RELATIONS: Every 15 minutes to be held at Franklin High School. Most of Fire District No.1 will be there.

RADIO REPAIR AND COMMUNICATION: A motion was made by Commissioner Bell to accept the R L Kimbell for the radio RFP. Seconded by Commissioner Wickman. All Commissioners in favor.

FIRE PREVENTION BOARD: Two new cameras were ordered by the Township for the Fire Prevention Department.

TRAINING: The Board agreed to appoint Bill Cullen for the initial BBP/RTK Training classes. Commissioner Wickman will be working with Steve Stashek on the required training.

MASTER PLAN IMPLEMENTATION – OPERATIONAL: Commissioner Wickman reported that our goal is to work through the master plan.

MASTER PLAN IMPLEMENTATION – ADMINISTRATIVE: The Board is looking at the master plan as a guideline.

NEW AIR 28: Commissioner Wickman will be working with Bob McDonnell on suggested options since it came in over budget.

NEW ENGINE FOR 26-1: Commissioner Wickman will be working with the committee on cost and options.

NEW TANKER 44: It was reported the committee at Middlebush is still working with vendors.

TRAFFIC SIGNAL DEVICES: Commissioner Szyborski will be sending a letter to the County regarding three (3) new additions in the township. Repairs to signals on Elizabeth Avenue will be done within the next three weeks.

FIVE YEAR PLAN: The goal is to have the plan agreed and signed by the next Commissioners Meeting. An e-mail will be sent to all the Presidents and Chiefs regarding the date.

OLD BUSINESS: A motion was made by Commissioner Wickman to allocate \$6500.00 for a new Scott Eagle camera for car 56 under state contract. Seconded by Commissioner Szymborski. All Commissioners agreed.

A motion made by Commissioner Wickman for the new TUFF Book software for all eight (8) cars at \$200.00 each. Seconded by Commissioner Bell. All Commissioners polled and agreed.

NEW BUSINESS: Commissioner Szymborski advised Station's 44, 26 and 28 that Clean-Air will be contacting them to set up an appointment for system updates.

Commissioner Goldberg made a motion to accept the one bid received for the old Middlebush Fire Police vehicle for \$7500.00. Seconded by Commissioner Wickman. All Commissioners polled and agreed.

Commissioner Goldberg is working on revising the travel resolution in time for the next meeting.

PUBLIC COMMENTARY: Commissioner Wickman made a motion to open. Seconded by Commissioner Bell. All in favor.

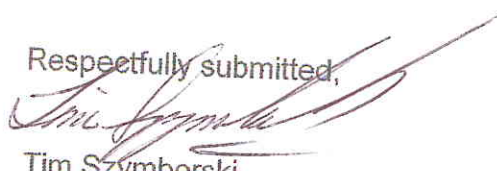
No statements from the public.

Commissioner Wickman made a motion to close. Seconded by Commissioner Bell. All in favor.

OTHER COMMENTS: A Resolution was read to authorize the hiring of temporary help in the District Office. The Board was polled and all agreed.

Upon motion by Commissioner Goldberg and seconded by Commissioner Szymborski the meeting was adjourned at 9:45pm. Commissioners Bell, Wickman and Brown all in favor.

Respectfully submitted,



Tim Szymborski
Board Clerk

Cc:file

MINUTES

DATED: April 23, 2012

Type of Meeting:

Agenda Special Work Session Discussion

Location: Somerset Firehouse Time: 7:02pm

Fire Commissioners Attending:

D. Bell T. Brown J. Goldberg
 T. Szymborski J. Wickman ___ D. Nelson, Admin. Aide

Others Attending: Mr. Dominic DiYanni, Attorney

The meeting was called to order at 7:02 p.m. at the Somerset Firehouse by Chairman Todd Brown followed by the reading of the Sunshine Law Statement. This meeting is convened in accordance with provisions of the Open Public Meeting Act of the State of New Jersey. Let the official minutes reflect that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and by filling a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, New Jersey all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking and all cell phone and pagers to be placed on vibrate at this public meeting.

1. New apparatus for Millstone Valley and Elizabeth Avenue. Update: Commissioner Wickman advised two bids were received both were over. Will be discussing the possibility of pre-paid options or re-bidding. Bob McDonnell updated the Board with the apparatus information.
2. Thermal Imaging Camera for car 56.
3. Review Bid for the new radios for RFP.
4. Blood Born Pathogens and Right to know classes. Bill Cullen will be doing the initial training. Commissioner Bell stated that Dist #3 is having a refresher course on April 24th.
5. The possibility of having pm office hours for the Fire District #1 Board Office.
6. Shared Services. Commissioner Bell spoke with Mayor Levine regarding Fire District #1 diesel fuel vehicles getting fuel from the township. The Mayor will investigate and report back.
7. Microsoft Office for TUFF Books for all eight (8) vehicles in the district. Computer & Maint. Budget line to pay for above.
8. Commissioner Goldberg suggested that the travel policy be updated. Instead of tracking all receipts, give the \$90.00 per/day meal allowance along with the daily per diem. He will revise the resolution. Note: meal allowance still does not include the Board's permission to pay for alcohol.

Adjourned at 8pm


Tim Szymborski, Clerk

Cc:file