

**Commissioners of Fire District No.1  
Franklin Township, Somerset County  
New Jersey  
OFFICIAL MEETING MINUTES  
REGULAR MEETING OF MAY 18, 2015**

The meeting was called to order at 8:04 p.m. at the Elizabeth Avenue Volunteer Firehouse by Commissioner Wickman followed by the Pledge of Allegiance and the reading of the Sunshine Law Statement. Commissioner Wickman announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and the Courier News and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ, all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting and please put your cell phones on vibrate. Emergency exits were pointed out. Commissioners Goldberg, Janho, Szymborski and Wickman were present.

The Fire Departments were represented by:

Elizabeth Avenue .....	D. Fredericks
Middlebush .....	B. Cuddy
Millstone Valley.....	R. McDonnell
Somerset.....	C. Inzano

The minutes of the regular meeting dated April 27, 2015 were approved upon motion by Commissioner Goldberg, second by Commissioner Janho. All in favor. Commissioner Szymborski abstained.

Nomination of Commissioner Wickman for Chairman made by Commissioner Goldberg, second by Commissioner Szymborski. Board polled all in favor.

Nomination for the empty seat left by the resignation of Chairman Brown – none Nominations closed for now.

**TREASURERS REPORT:** Commissioner Wickman submitted the treasurer’s report. Commissioner Szymborski made a motion to accept the Treasurer’s Report and for the bills to be paid, second by Commissioner Janho. All in favor,

**CORRESPONDENCE:** The correspondence was read by Commissioner Szymborski and acted on as appropriate.

**COMMITTEE REPORTS**

**LEGAL COUNSEL REPORTS:** Dominic DiYanni not present. Working on GRC and OPRA

**INSURANCE:** No report.

**PURCHASING:** Commissioner Goldberg reported that the new equipment bids are due back June 16.

**DISTRICT LINE OFFICERS' MEETING:** The meeting was held at Somerset Volunteer Fire Department and the minutes were read. Commissioner action items.

1. Heavy machinery procedure- Fire Prevention Board –no one has anything in place. Chairman Wickman to meet with John Hauss and OEM – Gary Howarth.

**TRUCK & EQUIPMENT MAINTENANCE:**

Station 26 – AIS

Station 44 – 44-2 out of service-brakes

Station 28 – AIS- Commissioner Janho – recommended that the suspension be lowered on the truck-all warranty’s will be covered. No cost to the district and the light tower will be under full warranty.

Station 56 – AIS

**IT and GIS and RED ALERT**– Chief Stashek is working on an upgrade proposal. Joe Danielsen is working on the IT problems.

**PUBLIC RELATIONS:** No report

**RADIO REPAIRS & COMMUNICATIONS:** Chief Cuddy –all changes are being discussed, no answers yet.

**FIRE PREVENTION BOARD:** Radio reprogramming options being discussed. Payment paid.

**STANDARDS COMMITTEE:** No report – June 17<sup>th</sup> – 7PM possible at Station 44.

**TRAINING:** District training being scheduled.

**HOSE TEST:** Will be part of the Shared services.

**LOSAP:**

**MASTER PLAN IMPLEMENTATION – OPERATIONAL and ADMINISTRATIVE:** Chairman Wickman reported that the district office has moved – same building down the hall.

**BUDGET/ELECTION:** Already discussed

**NEW AIR 28:** See under truck and equipment maintenance

**TRAFFIC SIGNAL DEVICES:** Commissioner Szyzborski reported progress.

**FIVE-YEAR PLAN:** Commissioner Wickman reported that it will be going out shortly.

**RESPIRATORY PROTECTION PLAN:** Reminder letters were mailed out.

**ANNUAL AWARDS COMMITTEE / ANNUAL INSPECTION:** Commissioner Janho reported October 24<sup>th</sup> is the date for the inspection and dinner to follow that evening at the Imperia.

**OLD BUSINESS:** Commissioner Goldberg presented Ex-Commissioner Brown with a plaque honoring him for his service.

**NEW BUSINESS:**

1. Resolution 15-23 to authorize an additional 150 hours to the temp employee. Motion made by Commissioner Goldberg, second by Commissioner Janho. All in favor.
2. Commissioner Szyzborski reported that the District website will be updated and new pictures of all the apparatus will be taken. Please plan on a Sunday in August.
3. Chairman Wickman made a motion to take the surplus equipment from Brush 28 and post it on Govdeals.com. Motion by Commissioner Janho, second by Commissioner Goldberg. All in favor – no reserve.

**PUBLIC COMMENTARY PERIOD:** Commissioner Wickman made a motion to open the meeting to the public, Commissioner Szyzborski second. All in favor.

1. Deputy Chief McDonnell requested that Ryan Hunt be considered to replace Todd Brown. Commissioner Goldberg stated that the candidate must reach out to the board and as of this date no one has.
2. Former Commissioner Brown thanked the board for the plaque and congratulated Chairman Wickman for being elected to chairman.

Commissioner Wickman made a motion to close the meeting to the public, second by Commissioner Janho– All in favor

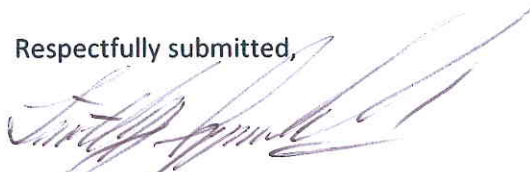
Chairman Wickman reported that they have received a letter from Chief Cuddy regarding the refurbing of 44-1 and it is determined that it is not cost efficient.

Chairman Wickman thanked Ex-Commissioner Brown for his service to the board and reported that he holds the distinction of being the only commissioner to hold the position of Chairman for his entire tenure as Commissioner.

Commissioner Szymborski wished everyone a safe Memorial Day weekend.

Commissioner Janho made a motion to close the meeting, second by Commissioner Szymborski– All in favor  
8:40

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Timothy Szymborski', written in a cursive style.

Timothy Szymborski  
Clerk

**MINUTES**

**DATED** 5-18-15

**Type of Meeting:** Agenda Special Work Session Discussion

**Location:** Elizabeth Avenue Volunteer Fire Dept. Firehouse

**Time:** 7:11

**Fire Commissioners Attending:**

  X   J. Goldberg

  X   T. Janho

  X   T. Szymborski

  X   J. Wickman

**Others Attending:**

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1. Open nomination of Chairman of the Board
2. Open nomination for the empty commissioner position. None of the commissioners have been contacted by an interested party. This can be revisited at a later date.
3. Voucher PO review and signing. Thank-you.
4. GIS Project – update. (Jim) Nothing to report
5. Shared Service Agreement –Commissioner Wickman attended the Fire Prevention Board meeting and John Hauss had nothing to report – they are still working on it.
6. Radio Dispatch Task Force – Commissioner Wickman reported that costs are not final yet – close to \$1,000.00. To be handled by the radio committee.
7. District Apparatus Assessment – Commissioner Goldberg hopes to have an RFP by the next meeting.
8. 5 year plan and Agreement – Status Update – (Jim and T. Janho) Commissioner Wickman will be emailing it out shortly.
9. OPRA Consultant – Commissioner Szymborski reported that the board has the resumes that were received. Commissioner Goldberg to join the committee and conduct phone interviews. To be discussed at the next meeting. Commissioners to review the resumes and let Commissioner Szymborski know their recommendations for the next meeting.
10. Heavy Overhaul Procedure - Commissioner Wickman to meet with John Hauss in the coming month to discuss. Pros and cons on both sides.- More research to be done.
11. District Office Renovation – (T .Janho and Jim) Progress
12. HGAC – Houston Galveston (Jim) Motion during meeting.
13. Brush 28 Surplus – Millstone to take pictures and put on Govdeals.com.
14. 44-1 Refurb – letter from Chief Cuddy – not worth the refurb
15. Air 28 – Move forward with the softening of the suspension at no cost to the district. Still has a weight buffer.
16. Website – picture update to be handled by Commissioner Szymborski

Motion by Commissioner Goldberg, second by Commissioner Janho to open the session to the public, all in favor.  
Butch Van Deursen reported that Former Mayor Brian Levine’s father passed away this past weekend. Commissioners to send a basket.

Motion to close the public session made by Commissioner Szymborski, second by Commissioner Goldberg, all in favor,  
Motion to close the agenda session made by Commissioner Szymborski, second by Commissioner Goldberg, all in favor.  
Agenda closed at 7:52.

Respectfully submitted,

  
Timothy Szymborski  
Clerk