

**Commissioners of Fire District No.1
Franklin Township, Somerset County, New Jersey
OFFICIAL MEETING MINUTES
REGULAR MEETING OF AUGUST 22, 2016**

The meeting was called to order at 8:00 p.m. at the Somerset Volunteer Firehouse by Chairman Wickman followed by the Pledge of Allegiance and the reading of the Sunshine Law Statement. Chairman Wickman announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and the Courier News and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ, all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting and please put your cell phones on vibrate. A moment of silence was held for our departed brother and sisters. Commissioners Goldberg, Hunt, Janho, Szymborski and Wickman were present.

The Fire Departments were represented by:

Elizabeth AvenueD. Fredericks
MiddlebushB. Cuddy
Millstone Valley.....R. McDonnell
Somerset.....B. Sudo

The minutes of the regular meeting dated July 25, 2016 were approved upon motion by Commissioner Goldberg, with a correction, second by Commissioner Janho. All in favor.

TREASURERS REPORT: Chairman Wickman presented the treasurer's report. Commissioner Janho made a motion to accept the Treasurer's Report and for the bills to be paid, second by Commissioner Goldberg. All present in favor.

CORRESPONDENCE: The correspondence was read by Commissioner Szymborski and acted on as appropriate.

COMMITTEE REPORTS

LEGAL COUNSEL REPORTS: No report

INSURANCE: No report

PURCHASING: Commissioner Goldberg reported that when Commissioner Janho gets the report from hose testing, he will work with the chiefs to order replacements.

DISTRICT LINE OFFICERS' MEETING: The minutes were read by Luis Mansilla.
Commissioner action items-

TRUCK & EQUIPMENT MAINTENANCE: Commissioner Janho reported that the hose and pump testing is coming up.

Station 26 – AIS

Station 44 – 44-2 out for service

Station 28 – AIS

Station 56 – AIS 56-1 going out for a fuel tank

IT and GIS and RED ALERT– Chairman Wickman reported that the mounting is complete – Drone insurance paperwork to be completed by Station 28.

PUBLIC RELATIONS/ INTERNET PRESENCE: Progress, reported by Commissioner Hunt – quicker turnaround from depts. to district website

RADIO REPAIRS & COMMUNICATIONS: Chief Cuddy reported the simulcast is down.

FIRE PREVENTION BOARD: No meeting

STANDARDS COMMITTEE: Date to be set.

TRAINING: drills later in year

HOSE TEST: Commissioner Janho reported that as soon as they get the report back – the chiefs will send what they need replaced to the district office and Dawn will order.

LOSAP: No report

BUDGET/ELECTION: Budget meeting dates – 25th front page, 29th, 7:30 -28, 8:30-44 31st 7:30-56, 8:30-26. Commissioner Goldberg announced that he and Janho will both be running for another term.

TRAFFIC SIGNAL DEVICES: Commissioner Szyzborski reported all in service.

HAZMAT 26 – Waiting for spec to come back after precon meeting.

RESCUE 56 – Progress, should be going to co-op soon.

FIVE-YEAR PLAN: Chairman Wickman reported an email will be sent soon.

RESPIRATORY PROTECTION PLAN: Reminder letters were mailed out. Chiefs have the lists.

ANNUAL AWARDS COMMITTEE / ANNUAL INSPECTION: Commissioner Janho reported that we will be going back to the first week in March, March 4th, 2017. Inspection will be October 8th. Somerset at 9am, Middlebush at 10, Millstone at 11 and Elizabeth Ave at 12. An email was already sent.

OLD BUSINESS: - NONE

NEW BUSINESS:

1. An agreement of understanding for EA to become a certified agent of Somerset County Hazmat. All were in favor dependent on legal review.
2. Chairman Wickman presented Resolution 16-24 – adding a discretionary section for item #1, approved upon update by Dominic. Motion to approve by Commissioner Goldberg, second by Commissioner Szyzborski. All in favor.
3. Fire Prevention Officer- Commissioner Goldberg reported that he and Commissioner Wickman had received feedback from three of the chiefs – Commissioner Hunt offered to be the liaison with Commissioner Wickman to the departments to organize all of the feedback.

PUBLIC COMMENTARY PERIOD: Commissioner Janho made a motion to open the meeting to the public, Commissioner Hunt, second. All in favor.

Chief McDonnell asked if the 5 Year plan would be available during the budget meetings – Chairman Wickman said that they would make that a goal. He also asked if there was any resolution to the Apparatus Study – Commissioner Goldberg replied that he had seen a solid draft and it is just recommendations and that after we receive the final there will be discussion between the Board and the Chiefs.

Commissioner Janho made a motion to close the meeting to the public, second by Commissioner Szyzborski, All in favor. Commissioner Szyzborski made a motion to close the meeting, second by Commissioner Hunt – All in favor

8:38

Respectfully submitted,



Timothy Szymborski, Clerk

MINUTES, DATED 8-22-16

Type of Meeting: Agenda Special Work Session Discussion

Location: Somerset Volunteer Firehouse **Time:** 7:05

Fire Commissioners Attending:

J. Goldberg R. Hunt 7:20 T. Janho

T. Szymborski 7:30 J. Wickman

Others Attending:

The meeting was called to order at the above location by Commissioner Goldberg with the Pledge of Allegiance and the reading of the Sunshine Notice. He announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting. Please put all cell phones on vibrate at this public meeting. A moment of silence was held for line of duty deaths.

1. Agreement – memorandum of understanding to align the County Hazmat team and The District’s Hazmat. Chairman Wickman reported that we will be an agent of the County Hazmat team – enabling reimbursement to the district. It now goes to the County Health officer for approval and then needs to be signed off by a Freeholder. No response change – all reimbursements go to the district. To be approved pending legal review.
2. Elizabeth Avenue Ladder Truck patch – Chairman Wickman presented a truck patch that Elizabeth Avenue created for the ladder truck. – approved by board. Chairman Wickman stated that moving forward we should draft something regarding patches or pictures on district apparatus – possibly an addendum to the apparatus policy.
3. Change to District Application Policy – 11-20, new 16-24, adding a discretionary statement to number 1 of the old policy. To be voted on during new business.
4. Chiefs account Resolution/Audit – (Jason) –with accountant
5. Fire Prevention Agreement (Hunt) Input from three chiefs received – Commissioner Hunt volunteered to be the liaison with Commissioner Wickman – put all of the comments together.
6. Specialty Apparatus picture (Janho) – Still need Somerset and Millstone’s pictures

Motion by Chairman Wickman second by Commissioner Szymborski, to open the session to the public, all in favor.

Motion to close the public session made by Chairman Wickman, second by Commissioner Janho, all in favor.

C. Leuthauser pointed out an omission in the minutes.

Commissioner Hunt suggested that as a retention item – the district pay for driver’s license renewals. Discussion ensued. Commissioner Hunt to outline criteria, pros and cons and email.

Commissioner Janho – hose testing results should be in soon – approve replacements within the budget.

Motion to close the agenda session made by Commissioner Hunt, second by Commissioner Janho, all in favor.

Agenda closed at 7:55PM

Respectfully submitted,



Timothy Szymborski, Clerk