

**Commissioners of Fire District No.1
Franklin Township, Somerset County, New Jersey
OFFICIAL MEETING MINUTES
REGULAR MEETING OF MAY 23, 2016**

The meeting was called to order at 8:15 p.m. at the Elizabeth Avenue Volunteer Firehouse by Chairman Wickman followed by the Pledge of Allegiance and the reading of the Sunshine Law Statement. Chairman Wickman announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and the Courier News and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ, all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting and please put your cell phones on vibrate. A moment of silence was held for our departed brother and sisters. Commissioners Goldberg, Hunt, Janho, Szyborski and Wickman were present.

The Fire Departments were represented by:

Elizabeth AvenueD. Fredericks
MiddlebushB. Cuddy
Millstone Valley.....R. McDonnell
Somerset.....B. Sudo

The minutes of the regular meeting dated April 25, 2016 were approved upon motion by Commissioner Janho, second by Commissioner Hunt. All in favor. Commissioner Goldberg abstained. The minutes of the January 11, 2016 executive session were approved upon motion by Chairman Wickman, second by Commissioner Szyborski, All in favor, Commissioner Hunt abstained.

TREASURERS REPORT: Chairman Wickman presented the treasurer's report. Commissioner Szyborski made a motion to accept the Treasurer's Report and for the bills to be paid, second by Commissioner Hunt. All present in favor.

CORRESPONDENCE: The correspondence was read by Commissioner Szyborski and acted on as appropriate. 5 OPRA requests submitted.

COMMITTEE REPORTS

LEGAL COUNSEL REPORTS: Working on the OPRA requests. Commissioner Goldberg reported that we are over the budget already for the year with more to come with the GRC and OPRA requests.

INSURANCE: No report

PURCHASING: Commissioner Goldberg asked if there were any problems to please see him. New equipment has been ordered.

DISTRICT LINE OFFICERS' MEETING: The minutes were read by Lt Bassi.
Commissioner action items-

TRUCK & EQUIPMENT MAINTENANCE:

Station 26 – AIS
Station 44 – AIS
Station 28 –AIS Going out for refrigerator repairs
Station 56 – AIS The dive truck hitch has been repaired.

IT and GIS and RED ALERT– Chairman Wickman reported that Todd and Joe are working on the problems that have been reported to them. Chief McDonnell raised concerns with the project. Discussion ensued. A meeting will be scheduled.

PUBLIC RELATIONS: Station 44 reported they had a representative attend a memorial service at a local school and a member along with a member from station 26 attended female job fair at the middle school. Commissioner Hunt reported on the social media progress.

RADIO REPAIRS & COMMUNICATIONS: Chief Cuddy reported progress.

FIRE PREVENTION BOARD: Chairman Wickman reported that John Hauss will have the updated version of the shared services agreement soon. We have money for an additional fire prevention officer. Meeting to discuss what the responsibilities will be.

STANDARDS COMMITTEE: Date undetermined

TRAINING: Rit in June. CPR class TBD possibly June. Fire Officer 2 class end of May.

HOSE TEST: Commissioner Janho reported everything is scheduled –Need to plan on extra time for the appliances 8-15 to 8-22

LOSAP: No report

MASTER PLAN IMPLEMENTATION – OPERATIONAL and ADMINISTRATIVE: No report

BUDGET/ELECTION: No report

TRAFFIC SIGNAL DEVICES: Commissioner Szyzborski reported all in service.

HAZMAT 26 – Chief Fredericks reported progress. Will probably have a pre con within the next 30 days.

Rescue 56 – Commissioner Szyzborski reported he has the preliminary specifications. A letter to reserve the AMKUS system for the new truck was sent.

FIVE-YEAR PLAN: Chairman Wickman reported the meeting will be determined shortly.

RESPIRATORY PROTECTION PLAN: Reminder letters were mailed out. Chiefs have the lists.

ANNUAL AWARDS COMMITTEE / ANNUAL INSPECTION: Commissioner Janho reported that we will be going back to the first week in March. Discussion on skipping to be continued.

OLD BUSINESS: -

1. Commissioner Goldberg reported that the audit of the chief's account will be starting shortly- reach out to him with any comments. Discussion ensued. Commissioner Goldberg stated please reach out to him with any additional questions.
2. Commissioner Goldberg stated that Commissioner Szyzborski refused to sign all of the chiefs account vouchers and checks because he had concerns that was not comfortable stating in a public session. Possibly an executive session will be scheduled to discuss his concerns. Discussion ensued.
3. Chairman Wickman presented and made a motion to accept the Vehicle Accident/Incident procedure. Second by Commissioner Goldberg- All in favor.

NEW BUSINESS: Commissioner Szyzborski reported that Freddie the fire engine has been repaired and is back

PUBLIC COMMENTARY PERIOD: Chairman Wickman made a motion to open the meeting to the public, Commissioner Szyzborski, second. All present in favor.

Chief Fredericks expressed his concern over the chiefs account vouchers not being signed. The board will be addressing the concerns with Dominic. The other chiefs echoed the concern. Discussion ensued.

Commissioner Janho made a motion to close the meeting to the public, second by Commissioner Hunt, All in favor.

Have a Happy Memorial Day.

Commissioner Janho made a motion to close the meeting, second by Commissioner Hunt – All in favor

9:34

Respectfully submitted,



Timothy Szyzborski, Clerk

MINUTES, DATED 5-23-16

Type of Meeting: Agenda Special Work Session Discussion

Location: Elizabeth Avenue Volunteer Firehouse

Time: 7:14

Fire Commissioners Attending:

J. Goldberg

R. Hunt

T. Janho

T. Szymborski

J. Wickman

Others Attending:

The meeting was called to order at the Elizabeth Avenue Volunteer Firehouse by Commissioner Goldberg with the Pledge of Allegiance and the reading of the Sunshine Notice. He announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting. Please put all cell phones on vibrate at this public meeting. A moment of silence was held for line of duty deaths.

1. GIS Project: Update... (Jim) – Chairman Wickman discussed some of the issues- He stated that the tablets are built exactly to the specifications that they provided. To be discussed at the regular meeting and Chairman Wickman to speak with the two chiefs that are testing the tablets.
2. Shared Service Agreement: Commissioner Wickman reported that we are waiting for John Hauss at the June Fire prevention meeting. New fire prevention officer to be discussed after the agreement is updated. Commissioner Goldberg asked if we should form a sub-committee about the vision for that person, possibly the chiefs should come up with a list of their expectations. To be brought up under new business.
3. District Apparatus Assessment: (Jason & T. Janho) 1st draft completed and under review, Commissioner Goldberg will report at next meeting.
4. 5-Year Plan & Agreement: Status update (Jim & T. Janho) Need to set up a meeting with chiefs and presidents.
5. Audit of Chiefs account – (Jason) Commissioner Goldberg stated that it should be started if not already soon. Chairman Wickman stated that one of the chiefs had some concerns. To be discussed under old business.
6. Consulting internet presence –Commissioner Hunt reported that we now are on Twitter and Facebook – district activities will be posted – moving forward. Link to be updated to website. Stash Designs to keep website updated. Commissioner Hunt to take out an ad on Facebook to boost the districts posts.
7. CDL license – Discussion on paying for the initial test – approved as it has been done in the past.
8. Apparatus Incident policy- updated and ready to be passed tonight. To be read at the regular meeting.
9. Commissioner Goldberg asked Commissioner Szymborski why he is refusing to sign the chief's account vouchers- discussion ensued.

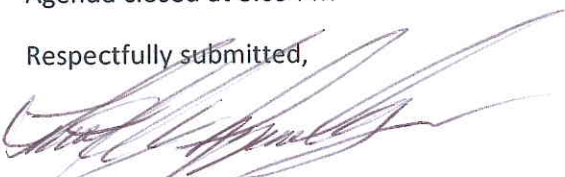
Motion by Commissioner Goldberg, second by Commissioner Hunt, to open the session to the public, all in favor.

Motion to close the public session made by Commissioner Goldberg, second by Commissioner Hunt, all present in favor.

Motion to close the agenda session made by Commissioner Goldberg, second by Commissioner Janho, all in favor.

Agenda closed at 8:09 PM

Respectfully submitted,



Timothy Szymborski, Clerk

Commissioners of Fire District No. 1
Franklin Township • Somerset County
New Jersey
VOTING RECORD
REGULAR MEETING MAY 23, 2016

MOTION	GOLDBERG	HUNT	JANHO	SZYMBORSKI	WICKMAN
Open Agenda Session to public	M-Y	S-Y	Y	Y	Y
Close Agenda Session to public	M-Y	S-Y	Y	Y	Y
Close Agenda Session	M-Y	Y	S-Y	Y	Y
Approve minutes reg 4/25/16	ABSTAIN	S-Y	M-Y	Y	Y
Approve minutes exec 1/11/16	Y	ABSTAIN	Y	S-Y	M-Y
Approve Treasurers Report	Y	S-Y	Y	S-Y	Y
Approve Accident/Incident Policy	S-Y	Y	Y	Y	M-Y
	Y	Y	Y	S-Y	M-Y
Public commentary open	Y	Y	Y	S-Y	M-Y
Public commentary closed	Y	S-Y	M-Y	Y	Y
Close meeting 9:34	Y	S-Y	M-Y	Y	Y

A=ABSENT FOR VOTE
M=MADE THE MOTION
S=SECONDED THE MOTION
Y=AYE VOTE
N=NO VOTE
