

**Commissioners of Fire District No.1
Franklin Township, Somerset County, New Jersey
OFFICIAL MEETING MINUTES
REGULAR MEETING OF JUNE 27, 2016**

The meeting was called to order at 8:15 p.m. at the Middlebush Volunteer Firehouse by Chairman Wickman followed by the Pledge of Allegiance and the reading of the Sunshine Law Statement. Chairman Wickman announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and the Courier News and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ, all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting and please put your cell phones on vibrate. A moment of silence was held for our departed brother and sisters. Commissioners Goldberg, Hunt, Janho, Szymborski and Wickman were present.

The Fire Departments were represented by:

Elizabeth AvenueD. Fredericks
MiddlebushB. Cuddy
Millstone Valley.....R. McDonnell
Somerset.....B. Sudo

The minutes of the regular meeting dated May 23, 2016 were approved upon motion by Commissioner Janho, second by Commissioner Goldberg. All in favor.

TREASURERS REPORT: Chairman Wickman presented the treasurer's report. Commissioner Szymborski made a motion to accept the Treasurer's Report and for the bills to be paid, second by Commissioner Hunt. All present in favor.

CORRESPONDENCE: The correspondence was read by Commissioner Szymborski and acted on as appropriate. 1 OPRA request submitted.

COMMITTEE REPORTS

LEGAL COUNSEL REPORTS: Working on the OPRA requests. The NJ Supreme Court will hear our petition regarding Volunteer Fire Departments being public agencies

INSURANCE: No report

PURCHASING: Commissioner Goldberg no report

DISTRICT LINE OFFICERS' MEETING: The minutes were read by Captain DelCasale.
Commissioner action items-

TRUCK & EQUIPMENT MAINTENANCE:

Station 26 – AIS
Station 44 – AIS 44-2 will be going out for service
Station 28 –AIS Going out for refrigerator repairs
Station 56 – AIS 56-1 service on fuel tank leak

IT and GIS and RED ALERT– Chairman Wickman reported that the mounts were approved –waiting for parts. There are a handful of issues being addressed.

PUBLIC RELATIONS: Station 44 invited everyone to Middlebush's 4th of July Parade/100th Anniversary Celebration Picnic. Community Day at Community Baptist Church will be attended by Station 56 and 44 on June 25th. New posts for recruitment reported by Commissioner Hunt and please send him any pictures.

RADIO REPAIRS & COMMUNICATIONS: Chief Cuddy reported they are all ready to send to County.

FIRE PREVENTION BOARD: Commissioner Szymborski reported that John Hauss will have the updated version of the shared service agreement soon.

STANDARDS COMMITTEE: Looking for a date in August.

TRAINING: See district officers meeting minutes.

HOSE TEST: No report

LOSAP: No report

BUDGET/ELECTION: No report

TRAFFIC SIGNAL DEVICES: Commissioner Szymborski reported all in service.

HAZMAT 26 – No report

RESCUE 56 – Progress

FIVE-YEAR PLAN: Chairman Wickman reported the meeting will be determined shortly.

RESPIRATORY PROTECTION PLAN: Reminder letters were mailed out. Chiefs have the lists.

ANNUAL AWARDS COMMITTEE / ANNUAL INSPECTION: Commissioner Janho reported that we will be going back to the first week in March, March 4TH, 2017. Inspection will still be in October. Commissioner Szymborski would like to get a picture at the inspection of each department.

OLD BUSINESS: -

1. The Apparatus study is delayed will be reporting on it soon.
2. Commissioner Goldberg reported an email was sent out listing the paperwork needed for the audit, due to the district office by July 8th.

NEW BUSINESS:

1. Commissioner Goldberg reported that the district consultant contract has run out, he made a motion to extend the contract for two years. Second by Chairman Wickman. All in favor.
2. Commissioner Goldberg made a motion for Resolution 16-23 Establishing a Policy and Procedure of the Chiefs Account, effective immediately and replacing any previous resolutions/policies. Second by Commissioner Szymborski, All in favor Board polled Commissioner Goldberg-Yes, , Commissioner Hunt-Yes, Chairman Wickman-Yes, Commissioner Szymborski-Yes, Commissioner Janho left for a problem with the ladder truck.
3. Chairman Wickman reported on a new procedure regarding the signing of the vouchers.

PUBLIC COMMENTARY PERIOD: Chairman Wickman made a motion to open the meeting to the public, Commissioner Szymborski, second. All present in favor.

Commissioner Goldberg made a motion to close the meeting to the public, second by Commissioner Szymborski, All in favor. Have a Safe 4th of July.

Commissioner Szymborski made a motion to close the meeting, second by Commissioner Hunt – All in favor

8:44

Respectfully submitted,


Timothy Szymborski, Clerk

MINUTES, DATED 6-27-16

Type of Meeting: Agenda Special Work Session Discussion
Location: Middlebush Volunteer Firehouse **Time:** 7:14

Fire Commissioners Attending:

J. Goldberg R. Hunt T. Janho
 T. Szymborski J. Wickman

Others Attending:

The meeting was called to order at the Middlebush Volunteer Firehouse by Commissioner Goldberg with the Pledge of Allegiance and the reading of the Sunshine Notice. He announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting. Please put all cell phones on vibrate at this public meeting. A moment of silence was held for line of duty deaths.

1. Chiefs account Resolution/Audit – (Jason) Commissioner Hunt asked a few clarifying questions. Lengthy Discussion ensued.
2. Voucher signing (Jason) – New policy on voucher signing. New business.
3. Consulting internet presence –Commissioner Hunt to address under public relations
4. District Dinner – moving back to March – inspections in October.
5. GIS Project: Update... (Jim) – Chairman Wickman discussed some of the issues that were resolved- waiting on parts for the mounts.
6. Shared Service Agreement: Commissioner Wickman reported that we are waiting for John Haus.
7. District Apparatus Assessment: (Jason & T. Janho) progress delayed
8. 5-Year Plan & Agreement: Status update (Jim & T. Janho) Need to set up a meeting with chiefs and presidents.
9. Consultant Contract (Jason) to be extended tonight under new business.
10. Agin signs to come into the office and hang the pictures and placques. (Szymborski)

Motion by Chairman Wickman, second by Commissioner Szymborski, to open the session to the public, all in favor.
Charles Leuthauser asked if the new resolution on the Chiefs Account rescinds the prior policy and it does.

Motion to close the public session made by Chairman Wickman, second by Commissioner Janho, all in favor.

Motion to close the agenda session made by Commissioner Janho, second by Commissioner Hunt, all in favor.

Agenda closed at 8:01 PM

Respectfully submitted,



Timothy Szymborski, Clerk

**Commissioners of Fire District No. 1
Franklin Township • Somerset County
New Jersey
VOTING RECORD
REGULAR MEETING JUNE 27, 2016**

MOTION	GOLDBERG	HUNT	JANHO	SZYMBORSKI	WICKMAN
Open Agenda Session to public	Y	Y	Y	S-Y	M-Y
Close Agenda Session to public	Y	Y	S-Y	Y	M-Y
Close Agenda Session	Y	S- Y	M-Y	Y	Y
Approve minutes reg 5/23/16	S-Y	Y	M-Y	Y	Y
Approve Treasurers Report	Y	S-Y	Y	M-Y	Y
Extend Consultant Contract	M-Y	Y	Y	Y	S-Y
RESO 16-23 CHIEFS ACCT	M-Y	Y	ABSENT	S-Y	Y
Public commentary open	Y	Y	Y	S-Y	M-Y
Public commentary closed	M-Y	Y	Y	S-Y	Y
Close meeting 9:34	Y	S-Y	Y	M-Y	Y

**A=ABSENT FOR VOTE
M=MADE THE MOTION
S=SECONDED THE MOTION
Y=AYE VOTE
N=NO VOTE**