

**Commissioners of Fire District No.1
Franklin Township, Somerset County
New Jersey**

**OFFICIAL MEETING MINUTES
REGULAR MEETING OF MARCH 28, 2016**

The meeting was called to order at 8:05 p.m. at the Millstone Valley Volunteer Firehouse by Chairman Wickman followed by the Pledge of Allegiance and the reading of the Sunshine Law Statement. Chairman Wickman announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and the Courier News and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ, all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting and please put your cell phones on vibrate. A moment of silence was held for our departed brother and sisters. Commissioners Goldberg, Hunt, Janho, Szymborski and Wickman were present.

The Fire Departments were represented by:

Elizabeth AvenueD. Fredericks
MiddlebushB. Cuddy
Millstone Valley.....R. McDonnell
Somerset.....M. Lesik

The minutes of the regular meeting dated February 22, 2016 and the minutes of the March 1, 2016 Re-org meeting were approved upon motion by Commissioner Janho, second by Commissioner Szymborski. All in favor. Commissioner Goldberg abstained from the 2-22-16 vote as he was absent.

TREASURERS REPORT: Chairman Wickman presented the treasurer’s report. Commissioner Szymborski made a motion to accept the Treasurer’s Report and for the bills to be paid, second by Commissioner Janho. All in favor.

CORRESPONDENCE: The correspondence was read by Commissioner Szymborski and acted on as appropriate. 4 OPRA requests submitted.

COMMITTEE REPORTS

LEGAL COUNSEL REPORTS: Working on the OPRA requests.

INSURANCE: LOSAP review period is over. Chairman Wickman made a motion to close the LOSAP review period, second by Commissioner Goldberg, All in favor.

PURCHASING: All of the spreadsheets for new equipment were received. Commissioner Goldberg made a motion to go out to bid, after chiefs review, Commissioner Hunt second – all in favor.

DISTRICT LINE OFFICERS' MEETING: The minutes were read by Chief McDonnell.

Commissioner action items-

1. SCBA - Flow testing – move forward
2. New pager purchase – approved he will touch base with Bob.
3. Initial BBP will be scheduled

TRUCK & EQUIPMENT MAINTENANCE:

Station 26 – AIS

Station 44 – AIS – Fire and Safety to reduce cost of the repairs to their cost.

Station 28 –Air 28 to go out for final light tower work in April.

Station 56 – AIS Marine to go out in April for maint.

IT and GIS and RED ALERT– Chairman Wickman reported that Todd Brown is available tonight for the issues with the test tablets. The mounts for the tablets will be installed also.

PUBLIC RELATIONS: No report

RADIO REPAIRS & COMMUNICATIONS: Chief Cuddy- will be ordering the pagers.

FIRE PREVENTION BOARD: No report

STANDARDS COMMITTEE: No meeting

TRAINING: April 9th Confined Space – May 14th Tender Drill, Strategy and Tactics – Station 26 – May and Rit in June.

HOSE TEST: Commissioner Janho made a motion to add up to \$5,000.00 to test appliance and nozzles, etc.- second by Chairman Wickman. A pump operator may be needed. All in favor.

LOSAP: See above under insurance.

MASTER PLAN IMPLEMENTATION – OPERATIONAL and ADMINISTRATIVE: Apparatus assessment report should be completed soon. Commissioner Goldberg thanked the chiefs for allowing access to their building

BUDGET/ELECTION: Chairman Wickman reported that the budget passed and thanked everyone for supporting him and welcomed Ryan Hunt to the Board.

TRAFFIC SIGNAL DEVICES: Commissioner Szyzborski reported the new signal is up and operational.

HAZMAT 26 – Chief Fredericks reported progress.

FIVE-YEAR PLAN: Chairman Wickman reported the meeting will be determined shortly.

RESPIRATORY PROTECTION PLAN: Reminder letters were mailed out. Chiefs have the lists.

ANNUAL AWARDS COMMITTEE / ANNUAL INSPECTION: No report

OLD BUSINESS: - Commissioner Szyzborski reported that Freddie the fire engine is still out for repair.

NEW BUSINESS: Dominic DiYanni now in attendance-suggested that the board offer anti-harassment training – Commissioner Goldberg reported it is already offered on Target Safety.

PUBLIC COMMENTARY PERIOD: Commissioner Janho made a motion to open the meeting to the public, Commissioner Hunt, second. All in favor.

Raymond Fischer – asked what the blue light strobe is at Cedar Grove and New Brunswick- Commissioner Szyzborski reported it is to bring attention to the intersection- it is siren activated.

Former Commissioner Brown – congratulated the two commissioners.

Commissioner Goldberg made a motion to close the meeting to the public, second by Chairman Wickman, All in favor.

Commissioner Hunt said he will be contacting the chiefs in the next few weeks regarding the internet presence.

Commissioner Janho congratulated the two new and re-elected commissioners.

Chairman Wickman asked Todd Brown to report on the St. Baldricks event –Todd Brown reported that their team raised over \$20,000 so far.

Resolution 16-18 appointing Urgent Med as the districts physician – The Clerk polled the board. Chairman Wickman – Yes, Commissioner Szyzborski- yes, Commissioner Hunt – yes, Commissioner Goldberg – yes with reservations, Commissioner Janho – yes.

Resolution 16-19 authorize executive session – 1. Insurance issue, 2. Verry vs FTFD1 GRC 2013-196 and 3. Carter vs FTFD1 11386-214s and 11389-214s. Board polled Chairman Wickman – yes, Commissioner Szymborski – abstain, Commissioner Goldberg – yes, Commissioner Hunt – yes, Commissioner Janho-yes.

Recess for 5 minutes and then executive session

After executive session

Resolution 16-21 Authorizing Settlement of matter currently pending in the OAL. Board polled Chairman Wickman – yes, Commissioner Hunt – yes, Commissioner Janho- no, Commissioner Goldberg- Motion to table 16-21 by Commissioner Goldberg, second by Chairman Wickman – all in favor.

16-20 Awarding professional service contract to DeCotiis, Fitzpatrick and Cole to serve as special council to represent the District Records Custodian for matters currently pending with the GRC and OAL Board polled-Chairman Wickman – yes, Commissioner Szymborski-abstain, Commissioner Hunt-yes, Commissioner Goldberg-yes and Commissioner Janho-yes.

Motion by Commissioner Hunt to go back into executive session to discuss matters listed above, second by Chairman Wickman.
10:50 –

Back from Executive session - Resolution 16-21 Authorizing Settlement of matter currently pending in the OAL. Board polled Chairman Wickman – yes, Commissioner Hunt – yes, Commissioner Janho- yes, Commissioner Goldberg- yes, Commissioner Szymborski-abstain.

Commissioner Szymborski made a motion to close the meeting, second by Commissioner Hunt – All in favor

10:51

Respectfully submitted,



Timothy Szymborski, Clerk

MINUTES, DATED 3-28-16

Type of Meeting: Agenda Special Work Session Discussion

Location: Millstone Valley Volunteer Firehouse **Time:** 7:37

Fire Commissioners Attending:

J. Goldberg R. Hunt T. Janho
 T. Szyborski J. Wickman

Others Attending:

The meeting was called to order at the Middlebush Volunteer Firehouse by Commissioner Wickman with the Pledge of Allegiance and the reading of the Sunshine Notice. He announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting. Please put all cell phones on vibrate at this public meeting. A moment of silence was held for line of duty deaths.

Motion by Commissioner Goldberg, second by Commissioner Janho, to open the session to the public, all in favor. Chairman Wickman not in attendance yet.

Motion to close the public session made by Commissioner Goldberg, second by Commissioner Janho, all present in favor. Chairman Wickman not in attendance yet.

1. GIS Project: Update... (Jim) – Chairman Wickman reported that the new trial tablets are in, they went out to Chief 26 and 28. Chief 28 sent some feedback at 5PM tonight. Todd Brown will meet with the two trialing the tablets tonight for issue resolution. Fire Prevention will be updating the system shortly.
2. Shared Service Agreement: Commissioner Szyborski reported there was still no discussion – waiting for update from John Hauss. Commissioner Janho and Chairman Wickman to discuss budgeted shared services inspector. Chairman Wickman to handle with Bob Vornlocker.
3. District Apparatus Assessment: Research and RFP Update (Jason & T. Janho) Progressing- report from VFIS should be in soon.
4. 5-Year Plan & Agreement: Status update (Jim & T. Janho) Need to send up a meeting with chiefs and presidents.
5. Audit of Chiefs account – (Jason) Chairman Wickman send Gregg’s proposal to the chiefs and presidents for review – comments due by April 15th.
6. Consulting internet presence – Stash Designs sent a contract – waiting for Dominic’s approval to move forward.
7. Hose testing – Commissioner Janho – nozzle and appliance testing- recommended by NFPA would be an additional 5,000.00. All agreed.
8. Engine 44-1 Commissioner Janho reported that Fire and Safety did some unauthorized but needed repairs to 44-1 and they reduced the price to their cost.

Motion to close the agenda session made by Chairman Wickman, second by Commissioner Janho, all in favor.

Agenda closed at 8:03PM

Respectfully submitted,


Timothy Szyborski, Clerk