

**Commissioners of Fire District No.1  
Franklin Township, Somerset County, New Jersey  
OFFICIAL MEETING MINUTES  
REGULAR MEETING OF DECEMBER 12, 2016**

The meeting was called to order at 8:05 p.m. at the Somerset Volunteer Firehouse by Chairman Wickman followed by the Pledge of Allegiance and the reading of the Sunshine Law Statement. Chairman Wickman announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and the Courier News and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ, all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting and please put your cell phones on vibrate. A moment of silence was held for our departed brother and sisters. Commissioners Goldberg, Hunt, Janho and Wickman were present.

The Fire Departments were represented by:

Elizabeth Avenue .....	D. Fredericks
Middlebush .....	B. Cuddy
Millstone Valley.....	R. McDonnell
Somerset.....	B. Sudo

The minutes of the regular meeting dated November 28, 2016 were approved upon motion by Chairman Wickman, second by Commissioner Goldberg. All in favor.

**TREASURERS REPORT:** Chairman Wickman presented the treasurer's report. Commissioner Janho made a motion to accept the Treasurer's Report and for the bills to be paid, second by Commissioner Hunt. All in favor.

**CORRESPONDENCE:** 1 OPRA request

**COMMITTEE REPORTS**

**LEGAL COUNSEL REPORTS:** Resolution to settle GRC complaint 2013-287 for \$4,500.00. Board polled All in favor.

**INSURANCE:** No report

**PURCHASING:** No report

**DISTRICT LINE OFFICERS' MEETING:** The minutes were read by Chief Sudo.

Commissioner action items

1. Tablets are ordered and being set up.
2. Additional \$2,000.00 for the Simulation software for up to \$3,000.00 total. Chairman Wickman motion, Commissioner Hunt second. All in favor.
3. Checks are cut for Rescue 56 – waiting on paperwork
4. Letter to be sent for the Fire Prevention position.

**TRUCK & EQUIPMENT MAINTENANCE:**

Station 26 – AIS

Station 44 – oos

Station 28 – Squad 28 oos

Station 56 – AIS

Maint on 26-1, squad 28 and brush 28.

**IT and GIS and RED ALERT–** Additional tablets purchased. Motion to go out for IT services made by Chairman Wickman and second by Commissioner Goldberg if needed. All in favor.

**PUBLIC RELATIONS/ INTERNET PRESENCE:** Chairman Wickman made a motion for the reallocation of some funds to update the security cameras at station 28. Second by Commissioner Hunt. All in favor. The new shortened video should be out in the second or third week in January. Steve Stashek to update the website.

**RADIO REPAIRS & COMMUNICATIONS:** Repeater is still down, no new pagers needed at this time, .

**FIRE PREVENTION BOARD:** No attendance at the meeting. Will be present at the next meeting.

**STANDARDS COMMITTEE:** Chief Cuddy reported no action since last month.

**TRAINING:** Two departments are still using Cornerstone – if you choose to cancel – other options will be considered.

**HOSE TEST:** Completed – hose to be ordered soon

**LOSAP:** No report

**BUDGET/ELECTION:** Three seats on the board, applications due on January 6<sup>th</sup>. 2 seats for 3 year term and one for T. Szymborski's unexpired term which is for 1 year. –you must stipulate which term you are running for – cannot run for both. Resolution 16-31, polling places- Board polled – all yes. Resolution 16-32 adopting temp budget – Board polled – All yes

**TRAFFIC SIGNAL DEVICES:** No report

**HAZMAT 26 – progress.** Chairman Wickman made a motion to keep the old hazmat as a hazmat support unit and move the hazmat trailer to station 56 to replace their smaller trailer. Second by Commissioner Goldberg – All in favor

**RESCUE 56 –Progress**

**FOUR-YEAR PLAN:** Chairman Wickman reported no report.

**RESPIRATORY PROTECTION PLAN:** Reminder letters were mailed out. Chiefs have the lists.

**ANNUAL AWARDS COMMITTEE / ANNUAL INSPECTION:** Commissioner Janho reported progress

**OLD BUSINESS:** - Station 28 generator – decision to be made for January meeting. Probably going with NJPA.

**NEW BUSINESS:** None

**PUBLIC COMMENTARY PERIOD:** Commissioner Janho made a motion to open the meeting to the public, Commissioner Hunt, second. All in favor.

Chief Fredericks expressed his dissatisfaction with the company doing the reprogramming and flashing. Commissioner Janho to contact vendor.

Christine Hardison asked for old pagers to be given to the EMFAS squad.

Commissioner Hunt made a motion to close the meeting to the public, Chairman Wickman, second. All in favor

Commissioner Hunt wished everyone a Good Holiday and Happy New Year. He invited everyone upstairs at 56's request for food.

Commissioner Goldberg wished everyone a Merry Christmas and a Happy New Year.

Commissioner Janho thanked everyone for all the time they have put in for the district and wished all a Merry Christmas.

Chairman Wickman thanked all on behalf of the board – he reported no major incidents this year and wished everyone happy holidays and reported the next meeting is January 9<sup>th</sup> at Elizabeth Avenue.

Commissioner Hunt made a motion to close the meeting, second by Commissioner Janho – All in favor

11:46

Respectfully submitted,



Commissioner Wickman, Chairman

MINUTES, DATED 12-12-16

Type of Meeting: Agenda Special Work Session Discussion  
Location: Somerset Volunteer Firehouse Time: 7:10

Fire Commissioners Attending:

   X    J. Goldberg                         X    R. Hunt                         X    T. Janho                         X    J. Wickman

Others Attending:

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1. GIS – (Jim) tablet and programming on going.
2. Shared Service Agreement – Commissioner Goldberg reported he and Chairman Wickman reviewed the job description proposal to go to Fire Prevention. Discussion ensued. To be brought up under old business. Put on letterhead and sign and send proposal to John Hauss.
3. 5-Year Plan & Agreement; (Jim & T. Janho) needs to be signed
4. Audit of Chiefs account – (Jason)-shortly after new year
5. Internet presence – (Ryan)
  - a. Website upgrade (Jason) – Money approved last month for Stephen to upgrade
6. Fire Prevention no report – Rotating schedule for meetings to be set up.
7. District cars – (Jason) re-org meeting
8. Exercise trainer contract (Jason)- Contract is up – one company may be dropping out. RFP if needed. Funds are available to the companies for other health options.
9. 28 generator (Tim J) – Commissioner Goldberg reported that 28 is now looking at a NJPA generator and install.  
Discuss at next meeting. Old business
10. Pager Radios (Jason) –under radio
11. IT RFP – If needed we will send out to RFP under IT
12. 28- Security camera (Jim) – motion to be made by Jim.to reallocate 28’s existing funds
13. Donation – Chief McDonnell wants to donate old expired gear to junior members in FI – he will get the waivers.

Motion by Commissioner Janho second by Commissioner Hunt, to open the session to the public, all in favor.

Motion to close the public session made by Chairman Wickman second by Commissioner Hunt, all in favor.

Motion to close the agenda session made by Commissioner Janho, second by Commissioner Hunt, all in favor.

Agenda closed at 7:51PM

Respectfully submitted,  
  
James Wickman, Chairman