

**Commissioners of Fire District No.1  
Franklin Township, Somerset County, New Jersey  
OFFICIAL MEETING MINUTES  
REGULAR MEETING OF OCTOBER 17, 2016**

The meeting was called to order at 8:05 p.m. at the Middlebush Volunteer Firehouse by Chairman Wickman followed by the Pledge of Allegiance and the reading of the Sunshine Law Statement. Chairman Wickman announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and the Courier News and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ, all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting and please put your cell phones on vibrate. A moment of silence was held for our departed brother and sisters. Commissioners Goldberg, Hunt, Janho, Szyborski and Wickman were present.

The Fire Departments were represented by:

Elizabeth Avenue .....D. Fredericks  
Middlebush .....B. Cuddy  
Millstone Valley.....R. McDonnell  
Somerset.....B. Sudo

The minutes of the regular meeting dated Sept 26, 2016 were approved upon motion by Commissioner Hunt, second by Commissioner Wickman. All in favor.

**TREASURERS REPORT:** Chairman Wickman presented the treasurer's report. Commissioner Janho made a motion to accept the Treasurer's Report and for the bills to be paid, second by Commissioner Hunt. All in favor. Chairman Wickman reported that on Friday the state of NJ changed the rules for the capital vote – we will not be voting tonight. The vote must be between the hours of 2PM – 9PM. The new date will be advertised at a later date.

**CORRESPONDENCE:** The correspondence was read by Commissioner Szyborski and acted on as appropriate.

**COMMITTEE REPORTS**

**LEGAL COUNSEL REPORTS:** Pending OPRA matter later in executive session.

**INSURANCE:** No report

**PURCHASING:** Commissioner Goldberg asked the chiefs to get all of their purchases in.

**DISTRICT LINE OFFICERS' MEETING:** The minutes were read by Jon Mocharski.

Commissioner action items-none

1. Chairman Wickman is in the process of meeting with Network Blade for next step in the tablets.
2. SOG meeting Nov 17 at Middlebush
3. QED is incompatible with anything prior to windows 7.

**TRUCK & EQUIPMENT MAINTENANCE:** All good except for incident with 56.

Station 26 – AIS

Station 44 – 44-2 out for service

Station 28 – Car 28-2 maint – air truck repair

Station 56 – AIS

**IT and GIS and RED ALERT–** see above. Windows 10 incompatible with Symantec.

**PUBLIC RELATIONS/ INTERNET PRESENCE:** Progress, reported by Commissioner Hunt Looking to do a short 30 sec commercial waiting on cost estimate. Postings are expanding. Chairman Wickman presented Chief Cuddy with Resolution 16-26 – for 100 Years of service. Board polled all in favor.

**RADIO REPAIRS & COMMUNICATIONS:** See below

**FIRE PREVENTION BOARD:** Commissioner Szyzborski reported that the new gate at the fuel pump will be finished shortly. Swipe cards will be issued.

**STANDARDS COMMITTEE:** Nov 17<sup>th</sup> – station 44.

**TRAINING:** District live burn scheduled for 11/5-

**HOSE TEST:** Completed – hose to be ordered soon

**LOSAP:** No report

**BUDGET/ELECTION:** Date and location will be picked for the Capital vote – probably at the district office between 2-9. We can now change the capital title of B cars to Ranger – same dollar amount.

**TRAFFIC SIGNAL DEVICES:** Commissioner Szyzborski reported all in service. Thanked fire police for helping.

**HAZMAT 26 –** Dec completion date – January delivery

**RESCUE 56 –** Prepayment discount- \$4,928.00 for 100% or \$2,772.00 for 75%. Total cab and chassis \$499,960.00. Chairman Wickman made a motion to move forward at 100%. Second by Commissioner Goldberg. All in favor.

**FIVE-YEAR PLAN:** Chairman Wickman reported they are scheduling a meeting.

**RESPIRATORY PROTECTION PLAN:** Reminder letters were mailed out. Chiefs have the lists.

**ANNUAL AWARDS COMMITTEE / ANNUAL INSPECTION:** Chairman Wickman reported that all four companies were immaculate everyone did an outstanding job.

**OLD BUSINESS:** - Inspector position discussed needs to be brought to the standards committee first.

**NEW BUSINESS:** None

**PUBLIC COMMENTARY PERIOD:** Chairman Wickman made a motion to open the meeting to the public, Commissioner Goldberg, second. All in favor.

B. Cuddy reported the simulcast is not back on – being worked on.

Commissioner Goldberg made a motion to close the meeting to the public, second by Commissioner Janho, All in favor.

Any other comments from the Board –

Commissioner Szyzborski read a letter dated today, that he is resigning from the board effective immediately, stating it was due to personal family obligations.

Chairman Wickman thanked Tim for his service to the district.

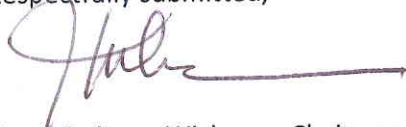
Chairman Wickman read resolution 16-25 for executive session – Motion by Commissioner Goldberg, second by Commissioner Janho. No formal action will be taken after the executive session.

Motion to go into executive session – Commissioner Janho, second by Commissioner Hunt.

8:44

Commissioner Janho made a motion to close the meeting, second by Commissioner Hunt – All in favor

Respectfully submitted,



Commissioner Wickman, Chairman



**MINUTES, DATED 10-17-16**

**Type of Meeting:** Agenda Special Work Session Discussion  
**Location:** Middlebush Volunteer Firehouse **Time:** 7:06

**Fire Commissioners Attending:**

J. Goldberg                       R. Hunt                       T. Janho  
 T. Szymborski 7:30                       J. Wickman

**Others Attending:** Dominic DiYanni

The meeting was called to order at the above location by Commissioner Goldberg with the Pledge of Allegiance and the reading of the Sunshine Notice. He announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting. Please put all cell phones on vibrate at this public meeting. A moment of silence was held for line of duty deaths.

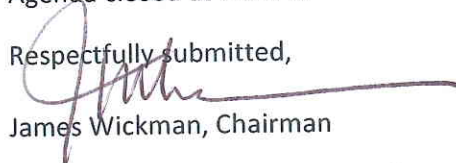
1. Capital vote – Chairman Wickman reported that an email was sent last Friday stating that there was a change to how the capital vote is held – needs to be held from 2-9. We did not receive the email, but other fire districts have. Vote not held – new date to be announced. Also the deputy cars were on the capital notice, should have been the ranger. Will be handled by special question – or if our vote tonight doesn't count we will have to re-advertise and the capital can be changed then.
2. Apparatus – (Janho) Backing accident at 56 – to insurance – second accident for one individual – driver training will be addressed with him.
3. GIS – (Jim) no report
4. Shared Service – Commissioner Szymborski reported no meeting – will be handled in December.
5. District Apparatus Assessment – Meeting went well – documentation plan needs to be addressed. Study indicated that the two reserve engines should be maintained and replaced in the order they were purchased. Middlebush next year and Somerset two years after. All commissioners concurred.
6. Chiefs account Resolution/Audit – (Jason) –Chairman Wickman reported with accountant some delays – should be completed soon.
7. Fire Prevention Agreement (Hunt) Input from three chiefs received – Commissioner Hunt – progress looking into insurance issues.
8. Flu Shot – Commissioner Goldberg – issue with flu shots not being available at the individual departments. Must go to Urgent med – look into someone else to come to the departments as an option.
9. Internet presence – Hunt – Reached out to the video vendor to get smaller snippets of video to open up options for publicizing – He will send an estimate. Commissioner Hunt to follow up – he reported we have many more hits on the pages.
10. Motion by Commissioner Goldberg second by Chairman Wickman, to open the session to the public, all in favor. George Efinger asked if there was any special training on the special ops apparatus – Argo or Ranger. Captain DelCasale and Chief Cuddy answered all Argo operators certified to Bob Ashmore, additionally anyone that operates on the water has to have a boating safety course and a boating license. Chief McDonnell stated for the Ranger they have a qualification program that has been developed in house with a five-page checklist. Chairman Wickman reported he would reach out to VFIS and also indicated that we have received training materials from them.

Motion to close the public session made by Commissioner Goldberg second by Commissioner Janho, all in favor.

Motion to close the agenda session made by Commissioner Szymborski, second by Commissioner Janho, all in favor.

Agenda closed at 7:51PM

Respectfully submitted,

  
James Wickman, Chairman

**Commissioners of Fire District No. 1  
Franklin Township • Somerset County  
New Jersey  
VOTING RECORD  
REGULAR MEETING OCTOBER 17, 2016**

<b>MOTION</b>	<b>GOLDBERG</b>	<b>HUNT</b>	<b>JANHO</b>	<b>SZYMBORSKI</b>	<b>WICKMAN</b>
Open Agenda Session to public	M-Y	Y	Y	Y	S-Y
Close Agenda Session to public	M-Y	Y	S-Y	Y	Y
Close Agenda Session	Y	Y	S-Y	M- Y	Y
Approve minutes reg 9-26/16	Y	M-Y	Y	Y	S-Y
Approve Treasurers Report	Y	S-Y	M-Y	Y	Y
100% prepayment of cab and chassis for new Rescue 56	S-Y	Y	Y	Y	M-Y
Public commentary open	S-Y	Y	Y	Y	M-Y
Public commentary closed	M-Y	Y	S-Y	Y	Y
Go into executive session 8:44	Y	S-Y	M-Y		Y
Close meeting	Y	S-Y	M-Y		Y

**A=ABSENT FOR VOTE  
M=MADE THE MOTION  
S=SECONDED THE MOTION  
Y=AYE VOTE  
N=NO VOTE**