

**Commissioners of Fire District No.1
Franklin Township, Somerset County New Jersey**

**OFFICIAL MEETING MINUTES
WORK MEETING May 15, 2020**

The conference call meeting (due to the COVID-19 pandemic) was called to order at 5:03 p.m. on 1-646-307-1479, pass 950181 by Chairman Wickman, followed by the salute to the flag and reading of the Sunshine Law Statement. Adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and the Courier News and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ, all of which contain information concerning hours and places of these meetings.

Commissioners Wickman, Goldberg, Hibbard and Shimalla were present. Janho was absent.

Old Business:

- Initial COVID-19 evaluations by / Kaladas/Urgent Care –Kaladas does have a source for testing. This will give two options.

New Business:

- Small Engine Maint – OK to move forward with basic maint. Dawn to send message for small engines. Apparatus maint – only emergency repairs – right now
- Masks – 1200 ordered + 200 from emergency management. EA has 200 N95 masks - 40 to each department.
 - Kn95 masks – Pat looking in to getting reimbursed for them and if they are truly fraudulent – proceeding with legal action. Discussion ensued – Hold off on distributing them.
- Meter repair/replace 26 – replace meter with trade in. \$920.00 Board polled all present in favor.
- Board issue – COVID changing – board changing – roles are overlapping. Need more efficient masks – Pat to handle PPE sanitizing- Pat will be the point of contact for PPE purchases – he will work with Chris Ryan. Board polled – all present in favor
- Call Bridgewater to see if the checks from the Airgas incident in December can be consolidated. Dawn to call.
- AFG grant – All invoices from any supplies that were purchased for the pandemic need to be documented and recorded – any items purchased by the departments – the invoices need to be sent to FEMA. Jim to handle

Commissioner Wickman made a motion to open the meeting to the public second by Commissioner Hibbard. All present in favor.

Commissioner Goldberg made a motion to close the meeting to the public, second by Commissioner Wickman. All present in favor.

Commissioner Hibbard made a motion to close the meeting, second by Commissioner Shimalla. All present in favor, the meeting was adjourned at 5:46 pm.

Respectfully submitted,

James Wickman - Chairman