

**Commissioners of Fire District No.1
Franklin Township, Somerset County, New Jersey
OFFICIAL MEETING MINUTES
REGULAR MEETING OF NOVEMBER 28, 2016**

The meeting was called to order at 8:05 p.m. at the Millstone Valley Volunteer Firehouse by Chairman Wickman followed by the Pledge of Allegiance and the reading of the Sunshine Law Statement. Chairman Wickman announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and the Courier News and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ, all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting and please put your cell phones on vibrate. A moment of silence was held for our departed brother and sisters. Commissioners Goldberg, Hunt, Janho and Wickman were present.

The Fire Departments were represented by:

Elizabeth AvenueD. Fredericks
MiddlebushB. Cuddy
Millstone Valley.....R. McDonnell
Somerset.....B. Sudo

The minutes of the regular meeting dated Oct 17, 2016 were approved upon motion by Commissioner Goldberg, second by Commissioner Janho. All in favor. The minutes of the special meeting dated 11-14-16 were approved upon motion by Commissioner Goldberg, second by Commissioner Janho.

TREASURERS REPORT: Chairman Wickman presented the treasurer’s report. Commissioner Hunt made a motion to accept the Treasurer’s Report and for the bills to be paid, second by Commissioner Goldberg. All in favor.

CORRESPONDENCE:

COMMITTEE REPORTS

LEGAL COUNSEL REPORTS: No report

INSURANCE: 16-27 Resolution amending resolution 13-24 categories of medical clearance. Motion by Commissioner Goldberg, second by Commissioner Hunt- All in favor.

PURCHASING: Commissioner Goldberg asked the chiefs to get all of their purchases in.

DISTRICT LINE OFFICERS' MEETING: The minutes were read by Chief McDonnell.

Commissioner action items-

1. HGAC paperwork is complete and ready to submit for 56 Heavy Rescue.
2. Chairman Wickman made a motion for up to \$1,000.00 for the simulator software, second by Commissioner Janho. All in favor.

TRUCK & EQUIPMENT MAINTENANCE:

Station 26 – AIS
Station 44 – Car 44 oos
Station 28 – Squad 28 oos
Station 56 – AIS

IT and GIS and RED ALERT– no report additional tablets to be purchased.

PUBLIC RELATIONS/ INTERNET PRESENCE: Chairman Wickman made a motion for up to \$5,000.00 to make some 30 and 45 second videos and update the website, second by Commissioner Goldberg. All in favor. Commissioner Goldberg asked if you have any suggestions, let him know.

RADIO REPAIRS & COMMUNICATIONS: Pagers added to agenda for December.

FIRE PREVENTION BOARD: No meeting

STANDARDS COMMITTEE: Chief Cuddy reported the water rescue SOG is near completion.

TRAINING: District live burn scheduled 12/14/16.

HOSE TEST: Completed – hose to be ordered soon

LOSAP: No report

BUDGET/ELECTION: 2017 budget introduced and read by Chairman Wickman. Resolution 16-29, read by Chairman Wickman, approving the 2017 budget. Board polled- All in favor.

TRAFFIC SIGNAL DEVICES: No report

HAZMAT 26 – Dec completion date – January delivery

RESCUE 56 –Progress

FIVE-YEAR PLAN: Chairman Wickman reported they are scheduling a meeting.

RESPIRATORY PROTECTION PLAN: Reminder letters were mailed out. Chiefs have the lists.

ANNUAL AWARDS COMMITTEE / ANNUAL INSPECTION: Commissioner Janho reported progress

OLD BUSINESS: - Chief Sudo reported that Marine 3 needs to be replaced, due to irreparable damage. Chairman Wickman made a motion to replace the boat for up to \$12,000.00 out of contingency. Commissioner Goldberg second.

NEW BUSINESS:

1. Chairman Wickman made a motion for \$3,000.00 for 30 Shop Rite cards for each department, second by Commissioner Hunt- All in favor. To be handled by Commissioner Janho.
2. Commissioner Goldberg reported that there is an application for Fire Commissioner at the front table and more are available at the district office.
3. Commissioner Goldberg asked Station 44 to put together a truck committee for next year's replacement of an engine in anticipation of the budget passing.
4. Resolution 16-28, 2017 Annual compensation for the Board of Commissioners. Motion by Chairman Wickman, second by Commissioner Goldberg. All in favor

PUBLIC COMMENTARY PERIOD: Chairman Wickman made a motion to open the meeting to the public, Commissioner Hunt, second. All in favor.

Chairman Wickman made a motion to close the meeting to the public, Commissioner Hunt, second. All in favor

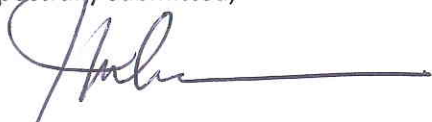
Chairman Wickman reported that the Capital budget passed 21-0.

Congratulations to Commissioner Janho who has a new grandson.

Commissioner Hunt made a motion to close the meeting, second by Commissioner Janho – All in favor

8:43

Respectfully submitted,



Commissioner Wickman, Chairman

MINUTES, DATED 11-28-16

Type of Meeting: Agenda Special Work Session Discussion

Location: Millstone Valley Volunteer Firehouse **Time:** 7:32

Fire Commissioners Attending:

J. Goldberg

R. Hunt

T. Janho

J. Wickman

Others Attending:

The meeting was called to order at the above location by Commissioner Goldberg with the Pledge of Allegiance and the reading of the Sunshine Notice. He announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting. Please put all cell phones on vibrate at this public meeting. A moment of silence was held for line of duty deaths.

1. 28 Generator- (Janho) Should have an RFP ready to go out by December's meeting. Co-op for the generator – simple install for bid.
2. Apparatus – (Janho) Progress
3. GIS – (Jim) no report
4. Shared Service – Chairman Wickman reported no meeting – will be handled in December.
5. Internet presence – Hunt – He has a couple estimates for shortened videos. Will do a few, he will make a motion not to exceed \$5,000.00 under public relations. Dawn to check with firecompanies.com to get the recruitment video on the website.
6. Budget intro- (Jim)
7. Update to medical clearance categories (Jason) New business
8. A few resolutions for tonight.
9. Food cards – up to 30 per company (Janho)
10. District cars – (Jason) Policy to be written. 2 cars

Motion by Commissioner Janho second by Commissioner Hunt, to open the session to the public, all in favor.

Motion to close the public session made by Commissioner Janho second by Commissioner Hunt, all in favor.

Motion to close the agenda session made by Chairman Wickman, second by Commissioner Janho, all in favor.

Agenda closed at 7:52PM

Respectfully submitted,


James Wickman, Chairman

**Commissioners of Fire District No. 1
Franklin Township • Somerset County
New Jersey
VOTING RECORD
REGULAR MEETING NOVEMBER 28, 2016**

MOTION	GOLDBERG	HUNT	JANHO	WICKMAN
Open Agenda Session to public	Y	S-Y	M-Y	Y
Close Agenda Session to public	Y	S-Y	M-Y	Y
Close Agenda Session	Y	Y	S-Y	M-Y
Approve minutes reg 10/17/16	M-Y	Y	S-Y	Y
Approve special meeting mins 11/14/16	M-Y	Y	S-Y	Y
Approve Treasurers Report	S-Y	MY	Y	Y
Reso 16-27 Medical Clearance	M-Y	S-Y	Y	Y
\$1,000.00 simulator software	Y	Y	S-Y	M-Y
Up to \$5,000.00 short recruitment videos	S-Y	Y	Y	M-Y
Reso 16-29 Approve 17 budget	Y	Y	Y	Y
Marine 3 replacement up to \$12,000.00	S-Y	Y	Y	M-Y
\$3,000.00 Shop Rite cards 30 per company	Y	S-Y	Y	M-Y
16-28 Compensation - Commissioners	S-Y	Y	Y	M-Y
Public commentary open	Y	S-Y	Y	M-Y
Public commentary closed	Y	S-Y	Y	M-Y
Close meeting 8:43	Y	M-Y	S-Y	Y

**A=ABSENT FOR VOTE
M=MADE THE MOTION
S=SECONDED THE MOTION
Y=AYE VOTE
N=NO VOTE**