

**Commissioners of Fire District No.1  
Franklin Township, Somerset County  
New Jersey**

**OFFICIAL MEETING MINUTES  
REGULAR MEETING OF JANUARY 11, 2016**

The meeting was called to order at 8:04 p.m. at the Elizabeth Avenue Volunteer Firehouse by Chairman Wickman followed by the Pledge of Allegiance and the reading of the Sunshine Law Statement. Chairman Wickman announced that adequate notice of this meeting was provided by mailing a notice to the Home News Tribune and the Courier News and by filing a notice with the Clerk of Franklin Township and by posting a notice in the Municipal Building, DeMott Lane, Somerset, NJ, all of which contain information concerning hours and places of these meetings. The meeting is being taped and there will be no smoking at this public meeting and please put your cell phones on vibrate. A moment of silence was held for our departed brother and sisters. Commissioners Goldberg, Janho, Szymborski and Wickman were present.

The Fire Departments were represented by: Chiefs were at a County meeting

Elizabeth Avenue .....T. Katzenback  
Middlebush .....J. Ubry  
Millstone Valley.....C. Ziobro  
Somerset.....M. Lesik

The minutes of the regular meeting dated December 14, 2015 were approved upon motion by Commissioner Janho, second by Commissioner Goldberg. All in favor.

**TREASURERS REPORT:** Chairman Wickman presented the treasurer’s report. Commissioner Szymborski made a motion to accept the Treasurer’s Report and for the bills to be paid, second by Commissioner Janho. All in favor.

**CORRESPONDENCE:** The correspondence was read by Commissioner Szymborski and acted on as appropriate.

**COMMITTEE REPORTS**

**LEGAL COUNSEL REPORTS:** Dominic DiYanni present. Still working on the GRC complaints from 2011.

**INSURANCE:** Please have your LOSAP totals into the district office by the February Meeting. Then they will be posted for 30 days for review. To be approved in March

**PURCHASING:** Commissioner Goldberg reported that the spreadsheets for new equipment will be going out shortly and due back around the end of February.

**DISTRICT LINE OFFICERS’ MEETING:** The minutes were read by Captain Katzenback.  
Commissioner action items.

1. Chairman Wickman reported that the tablets are in and will be issued shortly.
2. Door lock system – we have one quote and are waiting for a second quote from an authorized vendor and then we will move on it.
3. Station 56 cars will be switched this coming week – radios have already been switched.

**TRUCK & EQUIPMENT MAINTENANCE:**

Station 26 – L26 back all items from UL have been addressed  
Station 44 – AIS  
Station 28 – Air 28 will have an easier fix shortly  
Station 56 –Car 56-2 is having the pushbar replaced.

**IT and GIS and RED ALERT –**

Chairman Wickman reported the two tablets should be out in the next two weeks.

**PUBLIC RELATIONS:** No report

**RADIO REPAIRS & COMMUNICATIONS:** Radio batteries are ordered – batteries for the packs are in.

**FIRE PREVENTION BOARD:** Commissioner Szymborski meeting on the 14<sup>th</sup> ..

**STANDARDS COMMITTEE:** 7:00 pm, Monday, January 25 at Station 28. Commissioner Goldberg asked for a reminder to be sent out.

**TRAINING:** No report

**HOSE TEST:** New hose mostly in – waiting on a few lengths.

**LOSAP:** Numbers are due before the next meeting.

**MASTER PLAN IMPLEMENTATION – OPERATIONAL and ADMINISTRATIVE:** No report

**BUDGET/ELECTION:** Chairman Wickman reported tonight we will be adopting the new budget – He made a motion for Resolution 16-03 Annual Budget 2016 – second by Commissioner Goldberg. The Clerk polled the Board – Chairman Wickman – yes, Commissioner Goldberg – Yes, Commissioner Janho – yes, Commissioner Szymborski – yes. Resolution 16-02, transfer of funds – Motion by Commissioner Goldberg, second by Chairman Wickman – All in favor. Chairman Wickman reported that the deadline for the petitions was last Friday January 8<sup>th</sup> and that we received two – one for the three year term – Chairman Wickman and one for the unexpired two year term vacated by Chairman Brown – Ryan Hunt.

Chairman Wickman made a motion to open the meeting to the public for the hearing on the budget for any concerns of members of the public – second by Commissioner Goldberg. All in favor. Seeing none – Motion to close the public discussion on the budget made by Commissioner Goldberg, second by Commissioner Janho. All in favor

**TRAFFIC SIGNAL DEVICES:** Commissioner Szymborski reported progress.

**HAZMAT 26 –** Progress.

**FIVE-YEAR PLAN:** Chairman Wickman reported the meeting will be determined shortly. Commissioner Goldberg stated that there are a lot of new faces and he reported that we are no longer just rubber stamping new apparatus.

**RESPIRATORY PROTECTION PLAN:** Reminder letters were mailed out. Chiefs have the lists.

**ANNUAL AWARDS COMMITTEE / ANNUAL INSPECTION:** No report

**OLD BUSINESS: - None**

**NEW BUSINESS:**

1. Commissioner Szymborski asked if the new officer and admin lists could be sent into the district office.

**PUBLIC COMMENTARY PERIOD:** Commissioner Goldberg made a motion to open the meeting to the public, Commissioner Janho, second. All in favor. Commissioner Goldberg made a motion to close the meeting to the public, second by Commissioner Janho, All in favor.

Commissioner Janho thanked Chairman Wickman and Ryan Hunt for running for the Board. Same from Commissioner Goldberg and Commissioner Szymborski.

Chairman Wickman asked that Sparky and Freddie be brought back to the district office as soon as possible.

Motion to suspend the meeting to go into executive session resolution 16-01– for pending litigation – GRC complaints 11-386-2014s and 11-389-2014s and GRC 2013-196 made by Chairman Wickman, second by Commissioner Goldberg – All in favor. Anticipated action will be taken after the session – 5 minute recess.

9:38 back from Executive Session:



Resolution 16-04 to vote for or against authorizing the settlement. Motion made by Chairman Wickman, second by Commissioner Goldberg – Board polled – Commissioner Goldberg – No, Commissioner Janho – No, Commissioner Szyborski – Abstain, Chairma Wickman – No.

Commissioner Goldberg made a motion to close the meeting, second by Commissioner Janho – All in favor 9:40.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Timothy Szyborski', written in a cursive style.

Timothy Szyborski, Clerk

MINUTES, DATED 1-11-16

Type of Meeting: Agenda Special Work Session Discussion

Location: Elizabeth Avenue Volunteer Fire Firehouse Time: 7:16

Fire Commissioners Attending:

J. Goldberg  T. Janho  
 T. Szymborski  J. Wickman

Others Attending: Dominic DiYanni

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1. GIS Project: Update... (Jim) – Chairman Wickman reported that the new trial tablets are in, there was an issue with the server that has been resolved, he met with Chief Fredericks and Network blade on Monday and within a week they should be out in the field to trial.
2. Executive Session – (Jason) Commissioner Goldberg requested that the Executive Session to be done during the Agenda, before the regular meeting, then action could be taken during the regular meeting for more transparency.
3. Shared Service Agreement: Commissioner Szymborski reported we are waiting to receive info from John Hauss.
4. District Apparatus Assessment: Research and RFP Update (Jason & T. Janho) Commissioner Goldberg reported that the consultant is gathering the information that we need to provide to the vendor doing the study.
5. 5-Year Plan & Agreement: Status update (Jim & T. Janho) Agreement money authorized by Chairman Wickman.
6. Audit of Chiefs account – (Jason) Commissioner Goldberg to send the procedure letter to Chairman Wickman to review and be ready to move forward by the re-org meeting in March.
7. Consulting internet presence – One proposal received, waiting on the second quote.
8. Recruitment Video – final payment (Jason) Commissioner Goldberg made a motion to pay the videographer additional \$265.09 due to mathematical error, second by Commissioner Szymborski. All in favor.
9. Freddie the Firetruck – Commissioner Szymborski stated that the firetruck has not been brought back yet – it needs to be fixed and he would like.
10. Station 28 Drone – Commissioner Szymborski expressed concern over paying travel. Chairman Wickman reported that it was discussed during the budget talks and travel was agreed on in the discussion.
11. Air 28 - Commissioner Janho reported that they will be fixing the suspension with an easier fix – the suspension does not have to be replaced and the warranty will still be valid from Pierce.

Motion by Commissioner Goldberg, second by Commissioner Janho, to open the session to the public, all in favor.  
Motion to close the public session made by Commissioner Goldberg, second by Commissioner Janho, all in favor.  
Resolution 16-01 to go into Executive Session 2 matters – Board polled Chairman Wickman – Yes, Commissioner Janho – Yes, Commissioner Szymborski – No, Commissioner Goldberg – No –  
Motion to cancel this Executive session and open it at the end of the reg meeting made by Chairman Wickman, second by Commissioner Goldberg. All in favor. Executive Session to be voted on again at the end of the regular meeting.  
Motion to close/recess the agenda session made by Commissioner Goldberg, second by Commissioner Janho, all in favor.  
Agenda closed at 7:45PM

Respectfully submitted,

  
Timothy Szymborski

Clerk